

Care to Smile Programme 2022

Privacy Notice

Who we are:

Shropshire Community Health NHS Trust provides a range of community-based health services for adults and children in Shropshire, Telford and Wrekin, and some services to people in surrounding areas.

The Oral Health Improvement Team at Shropshire Community Health NHS Trust deliver and evaluate the local Care to Smile Programme for care homes.

Further details can be found here [\[insert link to Website page for Care to Smile\]](#) Currently **Under Construction**

How do we collect information from you and for what purpose?

We collect information from you by completing this form for the purpose/s of administering the Care to Smile Programme.

We process the data provided by you for the purposes of administering the Care to Smile Programme and to provide you with the relevant support.

Who do we share this information with?

We may share your information with the following third parties for the reasons detailed;

- Internal local authority departments involved in providing support or helping to carry out the local Care to Smile Programme
- Telford and Wrekin Council departments involved in providing support or helping to carry out the local Care to Smile Programme
- Shropshire Community Health NHS Trust departments involved in delivering and evaluating the local Care to Smile Programme
- Shropshire Partners in Care (SPiC) involved in administering, facilitating staff training and providing support for the local Care to Smile Programme

Security

We will comply with the current data protection legislation to keep your information safe and secure. We will not sell or rent your information to third parties. We will not share your information with third parties for marketing purposes.

Complaints

You can contact our Data Protection Officer if you have queries or concerns regarding the handling of your information:

Email Shropcom.dataprotection@nhs.net or Tel: 01743 871953, or write to Shropshire Community Health NHS Trust, Information Governance Department, William Farr House, Corridor H, Mytton Oak Road, Shrewsbury SY3 8XL.

Related Information Governance Policies can be found on the Trust Website here: [Our Documents \(shropscommunityhealth.nhs.uk\)](#)

We will regularly review, and where necessary, update this Privacy Notice and bring any new uses of personal data to your attention. If you wish to make a complaint about the use of your information you can contact the Information Commissioner's Office (ICO) here: <https://ico.org.uk>